

DATE:	Thursday January 31, 2020
TO:	Secondary Administrators
FROM:	Bill Torrens, Superintendent of Student Achievement, Program Kevin Graham, Principal of Student Success
SUBJECT:	PLAR Process For Action: Please share with Student Services Staff

Background:

Prior Learning Assessment and Recognition (PLAR) is the formal evaluation and credit-granting process whereby students may obtain credits for prior learning. Prior learning includes the knowledge and skills that students have acquired, in both formal and informal ways, outside secondary school. Students may have their knowledge and skills evaluated against the expectations outlined in provincial curriculum policy documents in order to earn credits toward their secondary school diploma. PLAR procedures are carried out under the direction of the school principal who grants credits.

Information:

PLAR challenge for credit is only available to students registered in regular day school program in a Hamilton-Wentworth secondary school. Grade 10, Grade 11, and Grade 12 courses that may be challenged for credit are courses currently being taught in this board that have been developed from a provincial policy document.

Action:

Students interested in challenging for a credit **must attend** the Orientation Workshop at the HWDSB Education Centre, 20 Education Court, Hamilton Ontario; March 3rd, 6:30 – 7:30; Main Lobby.

At the workshop, students will be given more detailed information on making a formal application to challenge a credit.

Students will receive information on:

- what documentation is required,
- how applications will be reviewed,
- how tests and assessments will be conducted,
- how results will be reported,
- appeal procedures,
- withdrawal policy and
- contact information

If you have any questions, please feel free to contact Krista Brodersen, K-12 Program Division Consultant, kbroders@hwdsb.on.ca.