November 2021

Employment Services Events Calendar



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	Vocational Exploration: Researching and Expanding my job goal Webinar 12:30 – 1:30	11	12	13
14	Job Search Preparation: Resume Building Workshop 1:00 – 2:30	Job Search Preparation: Cover Letter Workshop 1:00 – 2:30	Job Search Preparation: Advanced Job Search Tutorial 1:00 – 2:30	Job Search Preparation: Disclosure of a Disability Discussion 1:00 – 2:30	Job Search Preparation: Interview Questions and Answers 1:00 – 2:30	0
21	22	23	Customer Service Standard (AODA) Certificate Walkthrough 12:30 – 1:30	25	26	27
28	29	30				

Job Search Preparation runs Monday November 15 through Friday November 19 Job Seekers may come to all of the Job Search Preparation classes, or only those that interest them One-on-one time with the instructor may be scheduled after the Resume building workshop

Information regarding the two webinars can be found below

The instructor for each of the classes and webinars is Johnny DeDonato. He can be reached at: 905-734-9258 or jdedonato@marchofdimes.ca Please contact him and indicate which classes or webinars you are interested in and he will provide a link



Employment SERVICES

March of Dimes Canada Employment Services Job Search Preparation Program

The Job Search Preparation Program is for job seekers who need assistance with any of the following:

- One-on-one assistance making a resume
- How to tailor your cover letter for specific job postings
- Advanced job search tutorial
- Deciding whether or not to disclose a disability through the interview process
- Assistance with interview questions and answers

The next session starts...

November 15th through November 19th 2021 – 1:00 to 2:30 p.m.



Job Seekers may attend all sessions, or individual sessions as best suits their job search needs.

If you are interested in attending, or have questions, please contact the Instructor Johnny DeDonato at: 905-734-9258 or jdedonato@marchofdimes.ca

Visit the <u>March of Dimes Canada Employment Services website</u> to find out about all the programs and services we offer and how we can assist you in finding the career you want



Vocational Exploration: Researching and Expanding my Job Goal

Wednesday November 10th, 2021 12:30 p.m. – 1:30 p.m.

Stuck searching for the same job day after day? This webinar focuses on how to research new but related career paths and learn more about the jobs you're currently looking for to make sure they are the right fit for you.

If you are interested in attending, or have questions, please contact the Instructor Johnny DeDonato at 905-734-9258 or jdedonato@marchofdimes.ca for the link to our Microsoft Teams Meeting







WEDNESDAY NOVEMBER 24 12:30 P.M. – 1:30 P.M.

Presents....

Customer Service Standard (AODA) Training

Accessible customer service is about treating every customer with the same consideration and respect, and realizing that not all disabilities are visible. In this webinar we will complete the Customer Service Standard Training regarding the Accessibility for Ontarians with Disabilities Act. This certificate can be a great addition to your customer service resume!

Topics Include

- Who Must Be Trained and When
- What the Accessible Customer Service Training Must Cover
- Purpose of the Accessibility for Ontarians with Disabilities Act, 2005
- Customer Service Standard The Requirements
- Serving People with Disabilities
- If There Are Difficulties Accessing Your Goods, Services or Facilities

If you are interested in attending, or have questions, please contact the Instructor Johnny DeDonato at 905-734-9258 or jdedonato@marchofdimes.ca for the link to our Microsoft Teams Meeting